

##

## TOWN OF MARANA

## UTILITIES DEPARTMENT

## WASTEWATER DIVISION

APPLICATION**/**QUESTIONNAIRE FOR

# INDUSTRIAL WASTEWATER DISCHARGE PERMIT

**TABLE OF CONTENTS**

Application/Questionnaire Pages 1-10

**APPENDIX**

 Appendix A Instructions for completing the Application A-1

Appendix B Instructions for completing the Spill Plan Worksheet B-1

Appendix C North American Industry Classification System (NAICS) Codes C 1-2

### TOWN OF MARANA

### UTILITIES DEPARTMENT/WASTEWATER DIVISION

### INDUSTRIAL WASTEWATER DISCHARGE PERMIT

#### APPLICATION/QUESTIONNAIRE

**APPLICATION NO.:** \_\_\_\_\_\_\_\_\_\_\_\_\_

 1. Business Name: Phone: ( ) \_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Services Address: Fax: ( ) \_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Mailing Address: \_\_

City: State: Zip:

 4. Authorized Representative: Phone: ( )

5. Type of Business: Fax: ( )

Days of Operation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hours of Operation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Employees: (Full-time) (Part-time)

1. Industrial wastewater discharged at this site results from the following operations:

1. Industrial wastewater discharged to Sewer:

Avg. Gallons per day:

1. Fee Submittal (Please check the amount that applies to your industry as described in the Instructions Page).

 $75.00

 $600.00

1. **CERTIFICATION:**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Date:

Position/Title: Phone: ( )

Fax: ( ) Email:

Address: City: State: Zip:

10. Which of the following wastes would you expect to discharge to the sanitary sewer system?

 Oil Alkalis Other

 Grease Pesticides Other

 Fats Paints Other

 Ground Substances Inks and Dyes Other

 Acids \_\_\_\_Other Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. Is your business classified as one of the following industries? Yes No

If answer **“YES”**, indicate which one(s):

|  |  |
| --- | --- |
|  Adhesives & Sealants |  Medical Office |
|  Aluminum Forming |  Medical Office/Lab |
|  Assisted Care Living |  Nonferrous Metals Manufacturing |
|  Auto & Other Laundries |  Ore Mining |
|  Battery Manufacturing |  Organic Chemicals Manufacturing |
|  Coal Mining |  Paint & Ink Formulation |
|  Coil Coating |  Pesticides |
|  Copper Forming |  Petroleum Refining |
|  Dental Office |  Pharmaceutical Preparations |
|  Dental Office/Lab |  Photographic Equipment & Supplies |
|  Electrical & Electronic Components |  Plastics Processing |
|  Electroplating |  Plastics & Synthetic Materials Manufacturing |
|  Explosives Manufacturing |  Porcelain Enameling |
|  Foundries |  Printing & Publishing |
|  Gum & Wood Chemicals |  Pulp & Paper Mills |
|  Hospice |  Rubber Processing |
|  Hospital |  Soap & Detergent Manufacturing |
|  Inorganic Chemicals Manufacturing |  Steam Electric Power Plants |
|  Iron & Steel Manufacturing |  Textile Mills |
|  Leather Tanning & Finishing |  Timber Products Processing |
|  Laboratory |  Urgent Care Facility |
|  Mechanical Products Manufacturing |  |

12. Is your business classified as a food service facility? Yes No

If answer **“YES”**, indicate which one(s):

If answer **“NO”**, skip to question 13:

1. Type of food service facility (mark all that apply):

 Bakery Bar (drinks only) Cafeteria Catering

 Coffee Shop Commissary Deli Fast Food

 Food Packager Full Service Dine-in Ice Cream Shop Meat Processor

 Prepared Food Assembly Take Out Other

1. Location of food service facility (mark all that apply):

 Club/Organization Company/Office Building Hotel/Motel Supermarket

 Mall/Food Court Nursing Home Religious Institution

 Strip Mall (attached) Amusement Park School

 Stand-alone Restaurant Hospital/Urgent Care Other

1. Major equipment used for food preparation at this facility (mark all that apply or submit a copy of your company’s equipment schedule):

 Buffalo Chopper Char-broiler Deep Fat Fryer Flat Top Range

 Griddle Grill Jacketed Kettle Oven

 Rotisserie Smoker Stove Tilt Kettle Warming Drawer

 Wok Other

1. Fixtures in the bar, kitchen, cleanup, and food prep areas (mark all that apply):

 3-Compartment Sink Bar Sink Dishwasher Disposer

 Floor Drain Flushing Rim Sink Flush Valve Sink Hand Sink

 Mop Sink Pre-Rinse Sink Prep Sink Service Sink

 Other

1. Operation information:
	1. Date restaurant began, or will begin operating (mo/yr):
	2. Size of business operation (square feet):
	3. Number of seats in dining room:

\_\_\_\_\_\_ Take out/delivery only \_\_\_\_\_\_ Dine-in only \_\_\_\_\_\_ Both

* 1. Average number of employees:
	2. Expected daily average number of meals:
	3. Do you wash plates and/or other serving pieces? \_\_\_\_\_ Yes \_\_\_\_\_ No
	4. Open: \_\_\_ Sunday \_\_\_ Monday \_\_\_ Tuesday \_\_\_Wednesday

 \_\_\_ Thursday \_\_\_ Friday \_\_\_ Saturday

* 1. Service: \_\_\_ Breakfast \_\_\_ Lunch \_\_\_ Dinner \_\_\_ Evening \_\_\_ All Night
	2. Best time for inside inspections:
1. Trash / Solid Waste Disposal
2. Type of collection receptacle (mark):

 \_\_\_ Cans \_\_\_ Dumpster \_\_\_ Compactor \_\_\_Other

1. Location of collection receptacle:
2. Frequency of pick-up:
3. Trash removal service (Business name and address):

 Phone number: ( ) Fax: ( ) Email:

 Town business license number:

1. Do you share the use of the trash receptacle? \_\_\_ Yes \_\_\_ No
2. Cooking Oil Disposal
3. Type of collection receptacle (mark):

\_\_\_ Buckets/Drums \_\_\_ Dumpster \_\_\_ Collection System

\_\_\_ None \_\_\_ Other

1. Location of collection receptacle:
2. Frequency of pick-up:
3. Cooking oil removal service (Business name and address):

 Phone number: ( ) Fax: ( ) Email:

 Town business license number:

1. Do you share the use of the waste cooking oil receptacle? \_\_\_ Yes \_\_\_ No

13. Describe Industrial Pretreatment equipment on-site:

 Sand/Oil Interceptor

 Size (capacity) of sand/oil interceptor(s): gals.

 Grease Trap or Grease Interceptor

 Size (capacity) of grease trap(s): gals./min.

 Size (capacity) of grease interceptor(s): gals.

 Lime Chip Neutralization Basin

 Silver Recovery Unit

 Package Treatment Plant

 Size (capacity) of Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ gals.

1. Location of pretreatment equipment (use diagram if necessary):
2. Is the pretreatment equipment device \_\_\_ Inside \_\_\_ Outside

1. Does this location provide **UNRESTRICTED PHYSICAL ACCESS** during normal business hours:

 Yes No

a. If no, the Town will forward additional documentation required prior to the issuance of a permit.

1. Does your industrial and domestic (i.e. restrooms) waste streams commingle?

 Yes No

* 1. If yes, is there a location where sampling of the waste streams can be done PRIOR to commingling?

 Yes No

15. How often do you clean the pretreatment device?

 Daily Weekly Biweekly Monthly Bimonthly

 Quarterly Semiannually Annually As Needed Never

1. Pretreatment service contractor (Business name and address):

Phone: ( ) Fax: ( ) Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town of Marana business license number:

16. Describe routine maintenance required by your pretreatment device:

 Skimming of Trap or Interceptor How often?

 Pumping of Trap or Interceptor How often?

 Replacement of Lime Chips How often?

 Replacement of Silver Recovery Canisters How often?

 Other (Describe) How often?

17. What type of discharge would you expect from your system?

 Batch Continuous Both

18. Determine the North American Industry Classification System (NAICS) Code(s) for your type of business from **Appendix “C”**. If additional information/assistance is needed, search the internet for NAICS STRUCTURS CODES. Provide the most specific code number that describes your facility.

19. Identify and list all hazardous materials or hazardous substances that are, or are expected to be generated consumed, used or stored on the property including the quantities thereof, storage and spill prevention facilities, and method of disposal for any such materials or wastes.

 **MATERIALS** **QUANTITY**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

20. Please indicate by placing an “X” in the appropriate box by each listed chemical whether it is "Suspected" to be “Absent” “Known to be Absent” “Suspected to be Present”, or “Known to be Present” in your manufacturing or service activity or generated as a by-product.

| **ITEM NO.** | **CHEMICAL COMPOUND** | **SUSPECTED ABSENT** | **KNOWN ABSENT** | **SUSPECTED PRESENT** | **KNOWN PRESENT** | **ITEM NO.** | **CHEMICAL COMPOUND** | **SUSPECTED****ABSENT** | **KNOWN ABSENT** | **SUSPECTED****PRESENT** | **KNOWN PRESENT** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  1. | asbestos *(fibrous)* |  |  |  |  | 32. | g-BHC (gamma) |  |  |  |  |
|  2. | cyanide *(total)* |  |  |  |  | 33. | bis (2-chloroethyl) ether\* |  |  |  |  |
|  3. | antimony *(total)* |  |  |  |  | 34. | bis (2-chloroethoxy) methane\* |  |  |  |  |
|  4. | arsenic *(total)* |  |  |  |  | 35. | bis (2-chlorisopropyl) ether\* |  |  |  |  |
|  5. | beryllium *(total)* |  |  |  |  | 36. | bis (2-ethylhexyl) phthalate\* |  |  |  |  |
|  6. | cadmium *(total)* |  |  |  |  | 37. | bromodichloromethane\* |  |  |  |  |
|  7. | chromium *(total)* |  |  |  |  | 38. | bromoform\* |  |  |  |  |
|  8 | copper *(total)* |  |  |  |  | 39. | bromomethane\* |  |  |  |  |
|  9.  | lead *(total)* |  |  |  |  | 40. | 4-bromophenylphenyl ether |  |  |  |  |
| 10. | mercury *(total)* |  |  |  |  | 41. | butylbenzul phthalate |  |  |  |  |
| 11. | nickel *(total)* |  |  |  |  | 42. | carbon tetrachloride\* |  |  |  |  |
| 12. | selenium *(total)* |  |  |  |  | 43. | chlorodane |  |  |  |  |
| 13. | silver *(total)* |  |  |  |  | 44. | 4-chloro-3methylphenol\* |  |  |  |  |
| 14. | thallium *(total)* |  |  |  |  | 45. | chlorobenzene |  |  |  |  |
| 15. | zinc *(total)* |  |  |  |  | 46. | chloroethane\* |  |  |  |  |
| 16. | acenachthene |  |  |  |  | 47. | 2-chloroethylvinyl ether |  |  |  |  |
| 17. | acenaphthylene |  |  |  |  | 48. | chloroform\* |  |  |  |  |
| 18. | acrolen |  |  |  |  | 49. | chloromethane\* |  |  |  |  |
| 19. | acrylonitrile |  |  |  |  | 50. | 2-chloronaphthalene |  |  |  |  |
| 20. | aldrin |  |  |  |  | 51. | 2-chlorophenol\* |  |  |  |  |
| 21. | anthracene |  |  |  |  | 52. | 4-chlorophenylphenyl ether |  |  |  |  |
| 22. | benzene |  |  |  |  | 53. | chrysene\* |  |  |  |  |
| 23. | benzidine |  |  |  |  | 54. | 4,41-DDD\* |  |  |  |  |
| 24. | benzo (a) anthracene\* |  |  |  |  | 55. | 4,41-DDE\* |  |  |  |  |
| 25. | benzo (a) pyrene\* |  |  |  |  | 56. | 4,41-DDT\* |  |  |  |  |
| 26. | benzo (b) fluoranthene\* |  |  |  |  | 57. | dibenzo (a,h)anthracene\* |  |  |  |  |
| 27. | benzo (g, h, i,) perylene\* |  |  |  |  | 58. | dibromochloromethane\* |  |  |  |  |
| 28. | benzo (k) fluoranthene\* |  |  |  |  | 59. | 1,2-dichlorobenzene\* |  |  |  |  |
| 29. | a-BHC (alpha) |  |  |  |  | 60 | 1,3-dichlorobenzene\* |  |  |  |  |
| 30. | b-BHC (beta) |  |  |  |  | 61. | 1,4-dichlorobenzene\* |  |  |  |  |
| 31. | b-BHC (delta) |  |  |  |  | 62. | 3,31-dichlorobenzidine |  |  |  |  |

20. (Continued)

| **ITEM NO.** | **CHEMICAL COMPOUND** | **SUSPECTED ABSENT** | **KNOWN ABSENT** | **SUSPECTED PRESENT** | **KNOWN****PRESENT** | **ITEM NO** | **CHEMICAL COMPOUND** | **SUSPECTED ABSENT** | **KNOWN ABSENT** | **SUSPECTED****PRESENT** | **KNOWN PRESENT** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 63. | 1,1-dichloroethane\* |  |  |  |  |  95. | indeno (1, 2, 3-cd) pyrene\* |  |  |  |  |
| 64. | 1,2-dichloroethane\* |  |  |  |  |  96. | isophorone\* |  |  |  |  |
| 65. | 1,1-dichloroethene\* |  |  |  |  |  97. | methylene chloride\* |  |  |  |  |
| 66. | trans-1,2-dichloroethene\* |  |  |  |  |  98. | Naphthalene |  |  |  |  |
| 67. | 2,4-dichlorophenol |  |  |  |  |  99. | Nitrobenzene |  |  |  |  |
| 68. | 1,2-dichloropropane\* |  |  |  |  | 100. | 2-nitrophenol\* |  |  |  |  |
| 69. | (cis & trans) 1,3-dichloropropene\* |  |  |  |  | 101. | 4-nitrophenol\* |  |  |  |  |
| 70. | dieldrin |  |  |  |  | 102. | N-nitrosodimethylamine\* |  |  |  |  |
| 71. | diethyl phthalate\* |  |  |  |  | 103. | N-nitrosodi-n-propylamine\* |  |  |  |  |
| 72. | 2,4-dimethylphenol\* |  |  |  |  | 104. | N-nitrosodiphenylamine\* |  |  |  |  |
| 73. | diemthyl phthalate |  |  |  |  | 105. | PCB-1016\* |  |  |  |  |
| 74. | di-n-butyl phthalate |  |  |  |  | 106. | PCB-1221\* |  |  |  |  |
| 75. | di-n-octyl phthalate\* |  |  |  |  | 107. | PCB-1232\* |  |  |  |  |
| 76. | 4,6-dinitro-2-methylphenol\* |  |  |  |  | 108. | PCB-1242\* |  |  |  |  |
| 77. | 2,4-dinitrophenol |  |  |  |  | 109. | PCB-1248\* |  |  |  |  |
| 78. | 2,4-dintrotoluene |  |  |  |  | 110. | PCB-1254\* |  |  |  |  |
| 79. | 2,6 –dinitrotoluene |  |  |  |  | 111. | PCB-1260\* |  |  |  |  |
| 80. | 1,2-diphenylhydrazine\* |  |  |  |  | 112. | Pentachlorophenol |  |  |  |  |
| 81. | endosulfan I\* |  |  |  |  | 113. | phenanthrene |  |  |  |  |
| 82. | endosulfan II\* |  |  |  |  | 114. | phenol |  |  |  |  |
| 83. | endosulfan sulfate |  |  |  |  | 115. | pyrene |  |  |  |  |
| 84. | endrin |  |  |  |  | 116. | 2,3,7,8-tetrachlorodi-benzo--dioxin\* |  |  |  |  |
| 85. | endrin aldehyde |  |  |  |  | 117. | 1,1,2,2-tetrachloroethane\* |  |  |  |  |
| 86. | enthylbenzene |  |  |  |  | 118. | tetrachloroethene\* |  |  |  |  |
| 87. | fluorathene |  |  |  |  | 119. | toluene\* |  |  |  |  |
| 88. | fluorene\* |  |  |  |  | 120. | toxaphene |  |  |  |  |
| 89. | heptachlor |  |  |  |  | 121. | 1,2,4-trichlorobenzene |  |  |  |  |
| 90. | heptachlor epoxide |  |  |  |  | 122. | 1,1,1-trichloroethane\* |  |  |  |  |
| 91. | hexachlorobenzene\* |  |  |  |  | 123. | 1,1,2-trichloroethane\* |  |  |  |  |
| 92. | hexachlorobutadiene |  |  |  |  | 124. | trichloroethene\* |  |  |  |  |
| 93. | hexachloroyclopentadiene\* |  |  |  |  | 125 | 2,4,6-trichlorophenol |  |  |  |  |
| 94. | hexachloroethane\* |  |  |  |  | 126. | vinyl chloride\* |  |  |  |  |

21. For chemical compounds with asterisks (\*) which you indicated to be “Known Present”, please list and provide the following data for each:

(Attach additional sheets if needed.)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ITEM NO.** | **CHEMICAL COMPOUND** | **ANNUAL USAGE****(LBS)** | **ESTIMATED LOSS TO SEWER****(LBS/YEAR)** | **ITEM NO.** | **CHEMICAL COMPOUND** | **ANNUAL USAGE****(LBS)** | **ESTIMATED LOSS TO SEWER****(LBS/YEAR)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**SPILL PROTECTION AND SLUG DISCHARGE CONTROL PROGRAM FORM**

A. A description of discharge practices.

1. Continuous Batch Discharges

2. Non-routine Discharges Yes No Non-routine Batch Discharges Yes No

B. Description of stored chemicals. (If you answer YES to any of the following, please give a description.)

1. Chemical Storage (fresh or waste) YES NO

2. Paints, flammables, fuels; YES NO

3. Lube oils, grease, fuel oils; YES NO

4. Organic (cleaning) solvents; YES NO

5. Pesticides YES NO

6. Solids or viscous liquids. YES NO

C. Procedures for immediately notifying the Town of Marana Utilities Department, Wastewater Division of slug discharges, including any discharge that would violate a prohibition under 40 CFR 403.5(b).

1. Town of Marana Utilities Department, Wastewater Division shall be notified immediately at (520) 382-2500, in the event of any accidental spill or slug discharge to the Publicly Owned Treatment Works (POTW).

2. Within five (5) calendar days, a follow-up written notification shall be submitted to the Town of Marana Utilities Department, Wastewater Division. This notification will identify the nature of the discharge, the cause of the spill, and the procedures implemented to insure no recurrence.

3. Within 30 calendar days, a follow-up written authorization shall be submitted to the Town of Marana Utilities Department, Wastewater Division. This notification will identify the nature of the discharge, the cause of the spill, and the procedures implemented to insure no recurrence.

D. Procedures to prevent adverse impact from accidental spills and slug discharges to the POTW may include the following:

1. Prohibited and/or hazardous materials stored away from YES NO

sinks, floor drains, and floor sinks.

2. Building of containment structures (secondary containment) YES NO N/A

or equipment measures for containing toxic organic pollutants

(including solvents).

3. Inspection and maintenance of storage areas. YES NO

4. Material inventory system. YES NO N/A

5. Procedures and practices for operations such as the handling, YES NO

transferring, loading, and unloading of materials to avoid

accidental discharges to the POTW.

6. Elimination of all sources of hydraulic loading on the POTW.

a. Rainwater entry to drains connected to the POTW; YES NO

b. Plant site run-off to drains connected to the POTW; or YES NO

c. Any single-pass cooling water. YES NO N/A

7. Worker training designed to improve good housekeeping, and YES NO

to eliminate accidental discharges to the POTW by employees,

process operators, vendors, or outside contractors.

8. Measures and equipment for emergency response to minimize YES NO

the threat posed to the POTW by accidental spills or slug

discharges.

**Signature Date**

**(MAKE A COPY FOR YOUR RECORDS)**

###### APPENDIX

###### APPENDIX A

***INSTRUCTIONS TO ASSIST YOU IN COMPLETING THE APPLICATION ON PAGE 1 OF 10:***

 1. **Business Name:** How you want the name to appear on the Permit.

 2. **Service Address:** Location of business being applied for.

 3. **Mailing Address:** Address where you receive mail.

 4. **Authorized Representative:** A person is a duly Authorized Representative only if:

a. The authorization is made in writing by a person described under Section 9, Certification hereinbelow;

b. The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity such as of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility for environmental matters for the company. (A duly Authorized Representative may thus be either a named individual or any individual occupying a named position.); and,

c. The written authorization is submitted to the Utilities Director.

 5. **Type of Business:** Description of the business, number of employees, days and hours of operation.

 6. **Industrial Wastewater discharged at this site results from the following operations:** Describe any activity performed at this location which will generate any industrial wastewater discharge to the Town of Marana sanitary sewer system. Examples of businesses with such activities, include but are not limited to, restaurants with grease interceptor/traps, restaurants without grease interceptor/traps, machine shops, automotive shops, car washes, silver recyclers, metal platers, circuit boards manufactures, construction yards, hospitals, funeral home/mortuary, laboratories of any kind, medical or dental office, photo processors, printers, industrial laundries, chemical and paint manufacturers, etc.

7. **Industrial wastewater discharged to the sanitary sewer system:** Volume of industrial wastewater discharged to the sanitary sewer system per day.

8. **Fee Submittal:** The Application Fee for an Industrial Wastewater Discharge Permit for Significant Industrial User (a business discharging more than 25,000 gallons per day), or those subject to Categorical Pretreatment Standards, is $600.00; all others, the Application Fee is $75.00.

9. **Certification:** All Permit applications shall be signed as follows:

a. For a corporation: by a responsible corporate officer, such as:

(1) A president, secretary, treasurer, or vice-president of the corporation in charge of a principle business function, or any other person who performs similar policy or decision-making functions for the corporation, or

(2) The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operations of the regulated facility, including having the explicit or implicit duty o making major capital investment recommendations; to initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; and to whom authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

b. For a partnership or sole proprietorship: By a general partner or the proprietor, respectively; or,

c. For a municipality, State, Federal, or other public agency: By either a principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a Federal agency includes: (i) the chief executive officer of the agency, or (ii) a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency.

Please complete this Application/Questionnaire to the best of your ability. If an answer is not known with certainty, estimate or declare that the answer is not known. If you have more than one industrial user, complete an Application**/**Questionnaire for ***each*** location. Use additional sheets if necessary.

If you have any questions or problems in filling out this Questionnaire, contact the Utilities Department, Wastewater Division at (520) 382-2500.

Please return this ***original*** Application/Questionnaire, Pages 1-10 to:

**TOWN OF MARANA**

**UTILITES DEPARTMENT/WASTEWATER DIVISION**

**INDUSTRIAL WASTEWATER DISCHARGE PERMIT**

5100 W. Ina Road

Marana, Arizona 85743

**APPENDIX B**

All businesses must submit a Spill Protection and Slug Discharge Control Program each time they apply for an Industrial Wastewater Discharge Permit.

***INSTRUCTIONS TO ASSIST YOU IN COMPLETING THE SPILL PLAN WORKSHEET ON PAGE 10 OF 10***

A. A description of discharge practices.

1. Routine, continuous, intermittent, or batch discharges.

2. Any non-routine discharges, including non-routine batch discharges.

B. Description of stored chemicals.

***Note:*** Stored chemicals also include those that are normally hooked up to any kind of dispensing or collecting system.

1. Fresh chemicals and/or waste chemicals;

2. Paints, flammables, fuels;

3. Lube oils, grease, fuel oils;

4. Organic (cleaning) solvents;

5. Pesticides; or

6. Solids or viscous liquids.

C. Procedures for immediately notifying, within 24 hours, the Town of Marana Utilities Department, Wastewater Division of slug discharges, including any discharge that would violate a prohibition under 40 CFR 403.5(b) with procedures for follow-up written notifications within five (5) calendar days. The Program should clearly state the following:

1. Town of Marana Utilities Department, Wastewater Division shall be notified immediately in the event of any accidental spill or slug discharge to the Publicly Owned Treatment Works (POTW).

2. Within five (5) calendar days, a follow-up written notification shall be submitted to the Town of Marana Utilities Department, Wastewater Division. This notification shall identify the nature of the discharge, the cause of the spill, and the procedures implemented to insure no recurrence.

3. Within 30 calendar days, a follow-up written authorization shall be submitted to the Town of Marana Utilities Department, Wastewater Division. This notification will identify the nature of the discharge, the cause of the spill, and the procedures implemented to insure no recurrence.

D. Procedures to prevent adverse impact from accidental spills and slug discharges to the POTW may include the following:

1. Prohibited and/or hazardous materials stored away from sinks, floor drains, and floor sinks.

2. Building of containment structures (secondary containment) or equipment measures for containing toxic organic pollutants (including solvents).

3. Inspection and maintenance of storage areas.

4. Material inventory system.

5. Procedures and practices for operations such as the handling, transferring, loading, and unloading of materials to avoid accidental discharges to the POTW.

6. Elimination of all sources of hydraulic loading on the POTW.

a. Rainwater entry to drains connected to the POTW;

b. Plant site run-off to drains connected to the POTW; or

c. Any single-pass cooling water.

7. Worker training designed to improve good housekeeping, and to eliminate accidental discharges to the POTW by employees, process operators, vendors, or outside contractors.

8. Measures and equipment for emergency response to minimize the threat posed to the POTW by accidental spills or slug discharges.

The completed Spill Protection and Slug Discharge Control Program Form is your Spill Protection and Slug Discharge Control Program. Please make a copy for your records and use before sending in the Application**/**Questionnaire.

**B-1**

APPENDIX C

North American Industry Classification System (NAICS) Codes

**EXAMPLE**

| **Sec** | **Sub** | **Titles and Descriptions of Industries** | **Sec** | **Sub** | **Titles and Descriptions of Industries** |
| --- | --- | --- | --- | --- | --- |
| ***11*** |  | Agriculture, forestry, fishing and hunting | ***42*** |  | Wholesale Trade |
|  | 111 | Crop Production |  | 421 | Wholesale Trade, Durable Goods |
|  | 112 | Animal Production |  | 422 | Wholesale Trade, Nondurable Goods |
|  | 113 | Forestry and Logging | ***44-45*** |  | ***Retail Trade*** |
|  | 114 | Fishing, Hunting and Trapping |  | 441 | Motor Vehicle and Parts Dealers |
|  | 115 | Support Activities for Agriculture and Forestry |  | 442 | Furniture and Home Furnishings Stores |
| ***21*** |  | ***Mining*** |  | 443 | Electronics and Appliance Stores |
|  | 211 | Oil and Gas Extraction |  | 444 | Building Material and Garden Equipment and Supplies Dealers |
|  | 212 | Mining (except Oil and Gas) |  | 445 | Food and Beverage Stores |
|  | 213 | Support Activities for Mining |  | 446 | Health and Personal Care Stores |
| ***22*** |  | ***Utilities*** |  | 447 | Gasoline Stations |
|  | 221 | Utilities |  | 448 | Clothing and Clothing Accessories Stores |
| ***23*** |  | ***Construction*** |  | 451 | Sporting Goods, Hobby, Book, and Music Stores |
|  | 233 | Building, Developing, and General Contracting |  | 452 | General Merchandise Stores |
|  | 234 | Heavy Construction |  | 453 | Miscellaneous Store Retailers |
|  | 235 | Special Trade Contractors |  | 454 | Non-store Retailers |
| ***31-33*** |  | ***Manufacturing*** | ***48-49*** |  | ***Transportation and Warehousing*** |
|  | 311 | Food Manufacturing |  | 481 | Air Transportation |
|  | 312 | Beverage and Tobacco Product Manufacturing |  | 482 | Rail Transportation |
|  | 313 | Textile Mills |  | 483 | Water Transportation |
|  | 314 | Textile Product Mills |  | 484 | Truck Transportation |
|  | 315 | Apparel Manufacturing |  | 485 | Transit and Ground Passenger Transportation |
|  | 316 | Leather and Allied Product Manufacturing |  | 486 | Pipeline Transportation |
|  | 321 | Wood Product Manufacturing |  | 487 | Scenic and Sightseeing Transportation |
|  | 322 | Paper Manufacturing |  | 488 | Support Activities for Transportation |
|  | 323 | Printing and Related Support Activities |  | 491 | Postal Service |
|  | 324 | Petroleum and Coal Products Manufacturing |  | 492 | Couriers and Messengers |
|  | 325 | Chemical Manufacturing |  | 493 | Warehousing and Storage |
|  | 326 | Plastics and Rubber Products Manufacturing | ***51*** |  | ***Information*** |
|  | 327 | Non-metallic Mineral Product Manufacturing |  | 511 | Publishing Industries |
|  | 331 | Primary Metal Manufacturing |  | 512 | Motion Picture and Sound Recording Industries |
|  | 332 | Fabricated Metal Product Manufacturing |  | 513 | Broadcasting and Telecommunications |
|  | 333 | Machinery Manufacturing |  | 514 | Information Services and Data Processing Services |
|  | 334 | Computer and Electronic ProductManufacturing | ***52*** |  | ***Finance and Insurance*** |
|  | 335 | Electrical Equipment, Appliance, andComponent Manufacturing |  | 521 | Monetary Authorities - Central Bank |
|  | 336 | Transportation |  | 522 | Credit Intermediation and Related Activities |
|  | 337 | Furniture and Related Product Manufacturing |  | 523 | Securities, Commodity Contracts, and Other Financial Investments and Related Activities |
|  | 339 | Miscellaneous Manufacturing |  | 524 | Insurance Carriers and Related Activities |

**C-1**

**APPENDIX C**

**North American Industry Classification System (NAICS) Codes**

(Continued)

| **Sec** | **Sub** | **Titles and Descriptions of Industries** | **Sec** | **Sub** | **Titles and Descriptions of Industries** |
| --- | --- | --- | --- | --- | --- |
| ***52*** |  | ***Finance and Insurance (Continued)*** | ***71*** |  | ***Arts, Entertainment, and Recreation*** |
|  | 525 | Funds, Trusts, and Other Financial Vehicles |  | 711 | Performing Arts, Spectator Sports, and Related industries |
| ***53*** |  | ***Real Estate and Rental and Leasing*** |  | 712 | Museums, Historical Sites, and Similar Institutions |
|  | 531 | Real Estate |  | 713 | Amusement, Gambling, and Recreation Industries |
|  | 532 | Rental and Leasing Services | ***72*** |  | ***Accommodation and Food Services, Fast Food Restaurant, Full Service Restaurant*** |
|  | 533 | Lessors of Non-financial Intangible Assets (except Copyrighted Works) |  | 721 | Accommodation |
| ***54*** |  | ***Professional, Scientific, and Technical Services*** |  | 722 | Food Services and Drinking Places |
|  | 541 | Professional, Scientific, and Technical Services | ***81*** |  | ***Other Services (except Public Administration)*** |
| ***55*** |  | ***Management of Companies and Enterprises*** |  | 811 | Repair and Maintenance, Automotive Repair Services, Car Washes |
|  | 551 | Management of Companies and Enterprises |  | 812 | Personal and Laundry Services, Photofinishing |
| ***56*** |  | ***Administrative and Support and Waste Management and Remediation Services*** |  | 813 | Religious, Grantmaking, Civic, Professional, and Similar Organizations |
|  | 561 | Administrative and Support Services |  | 814 | Private Households |
|  | 562 | Waste Management and Remediation Services | ***92*** |  | ***Public Administration*** |
| ***61*** |  | ***Educational Services*** |  | 921 | Executive, Legislative, and Other General Government Support |
|  | 611 | Educational Services |  | 922 | Justice, Public Order, and Safety Activities |
| ***62*** |  | ***Health Care and Social Assistance*** |  | 923 | Administration of Human Resource Programs |
|  | 621 | Ambulatory Health Care Services |  | 924 | Administration of Environmental Quality Programs |
|  | 622 | Hospitals |  | 925 | Administration of Housing Programs,Urban Planning, and Community Development |
|  | 623 | Nursing and Residential Care Facilities |  | 926 | Administration of Economic Programs |
|  | 624 | Social Assistance |  | 927 | Space Research and Technology |
|  |  |  |  | 928 | National Security and International Affairs |

**C-2**