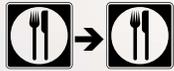




# DO I NEED A CERTIFICATE OF OCCUPANCY FOR MY BUSINESS?

Depending on the previous tenant and whether you plan to make improvements to the space and/or building, you may need a Tenant Improvement permit, a Certificate of Occupancy, or both. See the chart below for more information.

If your business is moving into an **existing building or suite**, replacing a business with the **same use** (e.g. restaurant replacing a restaurant) AND you are making **no improvements** to the building:



Same  
Use



No  
Improvements

The existing Certificate of Occupancy is valid and **no permit is needed**.

If your business is moving into an **existing building or suite**, replacing a business with a **different use** (e.g. restaurant replacing a flower shop) AND you are making **no improvements** to the building:



Different  
Use



No  
Improvements

A **Change of Occupancy permit is required** to receive a valid Certificate of Occupancy.

If you are remodeling or otherwise **making improvements** to a **new or existing building or suite**, regardless of your business's use or the use formerly in the same space:



Same or  
Different Use



With  
Improvements

A **Tenant Improvement permit is required** for the improvements and to receive a valid Certificate of Occupancy.

If you have further questions, please contact us at [permits@maranaAZ.gov](mailto:permits@maranaAZ.gov) or call (520) 382-2633.