



Town of Marana Safety Committee



INFORMATIONAL BULLETIN

The newly formed Town of Marana Safety Committee consists of 11 members from various Town departments. The Committee's primary function is to facilitate open communication between staff and management regarding safety related issues throughout the Town. Also, Committee members are safety advocates for staff helping to identify possible hazards and provide purposeful safety training to create a culture of safety.

The Committee's Defined Responsibilities Include:

- Reduce on the job injuries and potentially save lives.
- Constantly be aware of work areas hazards that can produce injuries.
- Aid the Town in complying with laws pertaining to safety.
- Ensure no employee is required to work in an unsafe job environment.
- Place the safety and health of each employee in a position of primary importance.
- Aid in the prevention of occupationally induced injuries and illnesses.
- Assist management to keep the highest personal safety standards for all mechanical and physical facilities.
- Maintain a safety program conforming to best practices in municipal government.
- Establish and instill the proper attitudes regarding injury and illness prevention among all employees using an effective and dynamic safety program.
- Achieve a safety program maintained in the best interests of all concerned.

Staff members must still follow *all* standard Town and department procedures for reporting injuries or damage to Town property. Staff members with safety concerns, in their department or any Town facility, can and should express those concerns to any Safety Committee member or supervisor. The Safety Committee will work towards resolving all disclosed concern(s).

Example: The light for the EXIT sign is out, stairwell does not have direction signs, rug in the office is ripped, ladder is not properly secured, etc.

If you have any suggestions on how to improve safety in your department or the Town please let a member of the Safety Committee know.