



Development Services / permits@maranaAZ.gov

11555 West Civic Center Drive / Marana, AZ 85653

Ph (520) 382-2600 / Fax (520) 382-2641 / maranaAZ.gov

APPLICATION CHECKLIST

MODULAR/MOBILE MINI

SUBMITTAL REQUIREMENTS

NOTE: **Prior to permit application**, obtain approved plans "red stamped" from Arizona Department of Housing, Manufactured Housing Division (602) 771-1000 Address: 1110 W Washington, Suite 280, Phoenix, AZ 85007

- o Submit the site plan to the Town of Marana Planning Department for local approval of setbacks and separation
- o Submit the site plan to submittal to Arizona Department of Fire Building and Life Safety for final approval
- o Include the Arizona Department of Fire Building and Life Safety approved plan with your permit application

Completed application

Owner authorization letter if applicable

Submittal fee ([see comprehensive fee schedule](#))

Site Plan (2 sets)

- o Lot lines
- o Existing structures
- o Size and location of proposed structure dimensioned from lot lines and between structures
- o Proposed utility location
- o Location of ADA parking and accessible route

Approved "red stamped" plans from the Arizona Department of Fire Building and Life Safety (2 sets)

Floor Plan - with labels and dimensions (2 sets)

Electrical diagram showing electrical service, size, conduit and grounding if applicable (2 sets)

Contractors Business License

Provide one of the following regarding sewer service

- o Location and agreement for portable facilities
- o Sewer receipt issued by the appropriate jurisdiction
Pima County RWRD - (520) 724-6503
Town of Marana - (520) 382-2600
- o For new septic systems, a copy of the Construction Authorization
Pima County Building and Site Development - (520) 724-9900
- o For existing septic systems, a copy of the septic verification
Pima County Building and Site Development (520) 724-9900 or buildingsafetyadmin@pima.gov
<http://onbase.pima.gov/publicaccess/DS/datasourcetemplate.aspx?MyQueryID=239>

Contact the appropriate jurisdiction for water service requirements

Marana Water (520) 382-2570 Tucson Water (520) 791-3242 Metro Water (520) 575-8100

Temporary Use Permit is required from Town of Marana Planning Department (520) 382-2600

Floodplain Use Permit may be required from Town of Marana Engineering Department (520) 382-2600

FOR OFFICIAL USE ONLY

Permit No. _____

Date Received _____

Revision Date 12/27/2018